

**NorthLake Park Community School
School Advisory Council meeting
May 9th, 2023 NorthLake Park Media Center**

Attendance:

**Emily Archie
Michelle Barber
Erin Briley
Janet Caballero
Daniella Carter
Jackie Fachtmann
Amanda Francis
Stephanie Houde
Rosalinda Jimenez**

**Ishu Martinez
Jaclyn Miller
Elia Miski
Lisa Spector
Maria Tolosa
Viancca Williams
Saadia Rehman**

* Bold names represent the voting members

Call to Order:

A meeting of the NorthLake Park Community School Advisory Council was held on May 9th, 2023. Viancca Williams called the meeting to order at 8:04 a.m. Amanda Francis will record minutes for this meeting.

Approval of Previous Minutes:

Minutes were provided from the April 18th, 2023 meeting. The April minutes were reviewed. A motion was made to approve the April SAC minutes, it was seconded and the minutes were approved. Attendance was taken and we established a quorum. The agenda for this meeting was approved.

Principal's Report (Announcements/HR & Budget Updates):

Our budget hasn't changed since the last SAC meeting. In Fund 145, the School Improvement Fund, there is \$54.27. This fund is funded by the state. In Fund 211, the School recognition fund, there is \$32,451.24. Fund 211 can only be used for teacher bonuses, equipment and material. In Fund 150, the teacher debit card fund, there is \$1,770.69. This fund can be used for trainings.

Mrs. Archie went over the Panorama survey results. She also informed SAC that our school was selected to be an Apple Distinguished School Program. There were only 728 apple schools in the world. Archie is meeting with the teachers to discuss rollout of the house system for next school year. Mrs. Archie is excited about the family atmosphere the house system will create. Zones of regulations will help students manage problems within their houses. Next year the leadership team will take over monitoring during lunch. FAST test scores will be accessible to parents. Teachers will be sending out home access codes. As a school we had 70% pass reading and 77% pass math. We had huge gains in FAST scores in K-3.

School Improvement Plan (Goal Updates):

Old Business:

New Business:

Mrs. Alday, our school Media Specialist addressed SAC. Because of the new laws the school has to be transparent about our curriculum and our library materials. Mrs. Alday could not order any new books until she was trained. She has made an easy link on our school website so that anyone can see what books we have available in our school library. Teachers also had to scan and upload the list of books that are in their individual classroom library. Mrs. Alday now has to review her book order with SAC. PTA has already purchased next year's Sunshine State books (which were already approved). Mrs. Alday has a budget of \$5,800 to purchase books. She has ordered \$5,000 worth of books and SAC needs to approve these books. SAC reviewed the book order, and SAC approved her order.

The bylaws were presented to SAC. We cannot vote on any changes until the August/September meeting. Viancca reviewed the provisional changes to the bylaws. The August meeting will be used to explain the purpose of SAC. Viancca

asked that anyone that has proposed changes to the bylaws to email her. Viancca is going to email all current SAC members an interest form about returning.

Open Agenda (Non-SAC Members):

Meeting Adjournment:

Motion: It was motioned to adjourn the meeting at 9:15 a.m. The motion carried unanimously.

Next Meeting Date, Time, and Location:

August 15th at 8 a.m. in NorthLake Park's Media Center.

Submitted by: Amanda Francis, SAC secretary

Approval date:

The process for submitting all SAC agendas, sign-in sheets, minutes, and bylaws can be found at <http://ims.ocps.net/RAG/SPP/Pages/SIP.aspx>.

According to [Florida State Statute 1001.452](#), SAC members shall:

1. Perform functions prescribed by regulations of the district school board, but not have any powers and duties reserved by law to the school board
2. Assist in the preparation, implementation, and evaluation of the school improvement plan
3. Assist principal in preparation of school's annual budget and plan
4. Identify the appropriate use of school improvement dollars for implementing the approved school improvement plan, if funds are available from the Florida Department of Education